

Northville DDA Design Committee Meeting

Monday, February 11, 2019 Meeting Room A − 3:00 pm

Meeting Agenda

- 1. January Meeting Minutes (Attachment 1)
- 2. Committee Project Updates:
 - A. Piano in Old Church Square Suzie Cozart (Attachment 2.A)
 - B. Downtown Murals Chuck Murdoch (Attachment 2.B)
 - C. Historic Markers Project (Attachment 2.C)
 - D. Fire Pits Fred Sheill
 - E. Bench Sponsorships
 - F. Games for Old Church Square (Attachment 2.F)
 - G. Cross Street Banner Poles (Attachment 2.G)
- 3. New Projects:
 - A. Utility Boxes (Attachment 3.A)
 - B. Rainworks https://rain.works/story/
- 4. Next Meeting March 11, 2019
- 5. Adjourned

Maintenance

Maintenance is mostly seasonal for the outdoor piano.

Tuning:

Other cities tune their piano every year before they put it out for the rest of the season.
Brighton has theirs done for free by a man who is passionate about music. The cost for a
piano tuner is about 100 to 200 dollars and for our purposes it would happen annually.
The top of the piano is screwed down currently to keep water out, that is an important
note that needs to be told to anyone who is going to tune it.

Music:

- At the end of every year note what music is still owned and what music went missing.
 Buying replacement music or asking Broughton Music or Evola Music for donations are a
 couple ways of replacing anything that was damaged or taken. There are also millions of
 free to download sheet music songs online as another route. Keep the music very
 simple, no need to place out there professional level music. It needs to be easy to sight
 read so it's a fun experience.
- All new music needs to be laminated before being put out in the elements
- All music should stay stored with the piano over winter in the music box (not currently installed as of 2018)

Storage:

- The piano is being placed in the Comerica Walkthrough in downtown Northville in the winter months
- The piano should stay against the walls to the temperature is a little more regulated during bitter winters. The piano also should not be placed too close to the entrance without the door because the wind and snow drifting in will not be good for the wood or strings.
- Try to send the piano out after the last major frost of the season and bring it back to storage before the first snow of the winter.
- While moving the piano be careful of the paint, the piano needs to last multiple seasons.
- When the piano is brought out for the season it needs to stay under the awning until it is moved into the winter location. Water, paint, and pianos do not mix so the piano needs to be put into its final location the day of moving.

Awning options

Costco:

- Fallbrook 5' x 8' Grill Gazebo
- ************4.5 out of 5 stars
- Item 1500312 Price :899.99

This gazebo is a good option because of its size. The piano is about 5 feet across and 4 feet tall, so it will fit nicely. It also looks extremely sturdy so it will not blow away in a storm. This one is my favorite option because

it is well built. Since it is not cloth topped it will not need to be exchanged after seasons of wear and tear.

https://www.costco.com/Fallbrook-5'-x-8'-Grill-Gazebo.product.100430464.html

Home Depot:

- Sunjoy 8x5 Kent Hardtop Grill Gazebo
- Price: \$598.48

It has a hard top and should not be difficult to assemble. It is a cheaper option for the Costco gazebo but will not be as sturdy in high winds.



https://www.homedepot.com/p/Sunjoy-Kent-8-ft-x-5-ft-Hardtop-Grill-Gazebo-110104014/303863036

Home Depot:

- Tiki 5 ft. x 8 ft. x 8ft. Brown Grill Gazebo
- Price: \$124

This one is a large price difference from the other 2. The cloth top makes the gazebo much cheaper but, the cloth will need replaced when it looks tattered. The one above is the fact it is cloth topped.

This gazebo should be taken with a grain of salt because it is much lighter and could be taken away more easily in strong winds that come through the courtyard.

https://www.homedepot.com/p/Hampton-Bay-Tiki-5-ft-x-8-ft-x-8ft-Brown-Grill-Gazebo-L-GG019PST-C/302346088



Purchasable covers are not the only option. The Boy Scout Troop 755 is from Northville and are continually doing amazing projects for the community so they are also a viable option for someone to create the free standing awning.

Competition

I learned a lot from attempting to host an art competition. I think where I made mistakes others could take a different path.

Timeline:

Give the competition enough time to get the word out there, allow people enough time to create and edit their creations before submission. A two to three month window is ideal. This time if for the host to send the word in any way possible, social media, the newspaper, interviews, in day to day conversations, etc. The more people who know, the more people that can enter. Another reason for the long timeline is the artists needs to create a sketch of a design they a proud of and would want in their community.

After the winner is crowned, the host will need to set up a timeline with the artist to see when the piano will be finish and can be installed. This takes even more time, so it is best to send out the rules and get the word out in March so in June the winning artist can work the entire summer.

Money:

It costs money to submit your ad in a lot of newspapers. For example, the Northville Patch asks for money every city you would like to send your ad out to. Social Media is free and when utilized well can be a powerful tool for the competition.

Another place where the money goes is the cost of outdoor paints. I believe the best way to do this is to have one of the hosts go with the artist to home depot or any box store that sells paint and have them choose the colors and the amounts. After that the host that goes with them foots the bill and uses money from the competition to fund the painting.

The final place money may go is a prize for the winner. The incentive may draw people in and the artist is doing a lot of work so giving them a prize for their design is a good idea.

Before the competition even starts the host should have a budget that allows them to pay for their word to get out there on all of the platforms they can think of. The competition will need to make money to be able to pay for paint and the prize money. To

enter the competition there should be a small fee to allow to host to afford to hold the competition.

Writing Rules:

To find examples you can look on the art house website, and any specific questions you can ask Ryan Kaltenbach. He works at the art house and was very helpful in answering all my questions when I wanted to host a competition.

Here are the items that should be addressed in the rules page:

- Who can enter? Are there age restrictions?
- What will they be creating for the host to judge?
- When is the end of the competition? When will winners be announced?
- Is there prize money? If so, how much prize money?
- The host should explain that the artist will need to paint the piano based on their design for it after winning
- The host should explain that they are paying for the paint and that there will be a timeline made for painting the piano after the competition is over
- The host should explain what they are looking for in their designs. Is there going to be a theme? For example, The People of Northville.
- The host should explain why they want to hold the competition and what they hope the community gains from its existence
- The final thing the host needs to put into the rules is how the designs are to be submitted. Online? Email? In person? A box to drop it off in? Through the mail?





EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT ("Agreement"), made this ____ day of ____, 2019, between Joseph Lineman as Owner of 102 East Main Street, as amended ("Grantor"), whose address is and THE CITY OF NORTHVILLE, a Michigan municipal corporation, a body corporate in the County of Wayne and State of Michigan, whose address is 215 W. Main Street, Northville, Michigan 48167 ("Grantee").

WITNESSETH:

WHEREAS, Grantor is the owner of a certain parcel of land (the "Parcel") located at 102 E. Main St., in the City of Northville, Wayne County, Michigan and more particularly described on the attached Exhibit "A";

WHEREAS, Grantee is a municipality; and

WHEREAS, Grantee desires to obtain and Grantor is willing to grant to Grantee a permanent easement on the Parcel for the purpose of granting access, ingress and regress for the purpose of contracting, installing, maintaining, repairing, altering, replacing and inspecting a mural (the "mural") on the west elevation of the building (the "Building") located on the Parcel.

NOW, THEREFORE, in consideration of the payment of One Dollar and no/100 (\$1.00) by Grantee to Grantor and the mutual covenants and promises of the parties as expressed herein, the parties agree as follows:

1. Establishment of Easement

Grantor hereby grants to Grantee, its agents, successors and assigns, a perpetual, non-exclusive easement (the "Easement") for the purposes and uses set forth below, over, under, and across the Parcel.

2. Purposes and Uses of Easement

The Easement is granted by Grantor to Grantee for the purposes of allowing Grantee access, ingress and agrees to construct, install, maintain, repair, alter, replace and inspect the Mural at the Parcel. Grantee and its agents, successors and assigns shall have the continuing right of access to the Parcel for such purposes.

3. Improvements

Grantor may not construct any alterations on the Parcel or permit the demolition of any existing

structure including, but not limited to, the Building, which would have the effect of interfering with the Grantee's access to or maintenance of the Mural. Grantee shall have the right to utilize the Easement Area for the purposes set forth in Section 2 and construct related improvements necessary to and appropriate in Grantee's judgement to facilitate the proper installation and improvement of the Mural. The cost of any such improvements shall be borne by Grantee.

4. Maintenance of Mural

Except for those repairs caused by the negligent acts or omissions of the Grantor and its agents, successors and assigns, Grantee shall be responsible for all maintenance of the Mural.

5. Insurance

Grantee shall obtain and keep in effect a policy of public liability and property damage insurance resulting to one person, \$1,000,000 for damages resulting from one casualty and \$100,000 for property damage. Grantor shall be named as an additional insured on such policy. Upon Grantor's written request, Grantee shall furnish Grantor with a certificate issued by the insurance company indicating such coverage is in effect.

6. Indemnification

Except for the willful acts or negligence of the Grantor, its agents, successors and assigns, Grantee shall indemnify and hold harmless Grantor and its successors and assigns from and against any and all liability, loss, damages, costs and expenses (including reasonable attorneys' fees) for any injury to any third person or any property damage sustained by any third person arising out of or resulting from the constructing, installing, maintaining, repairing, altering, replacing and inspecting the Mural.

7. Running of Benefits and Burdens

All provisions of this instrument, including the benefits and burdens, run with the Parcel and are binding upon and inure to the benefit of the successors and assigns of the parties hereto.

8. Entire Agreement; Governing Law

This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force and effect. Any modification of this Agreement must be in writing and must be signed by the parties to the charged. This Agreement shall be construed in accordance with and governed by Michigan law.

9. Binding Effect

This Agreement shall bind and inure to the benefit of the parties and their successors and assigns.

J., 2015	IN WITNESS WHEREOF, the parties hereto ha	ve executed this Agreement on theday of				
June, 2015.						
	"GRANTOR"					
		JOSEPH LINEMAN, Owner of 102 East Main Street, Northville, MI 48167, as amended				
		By: Joseph Lineman				
		STATE OF MICHIGAN)SS. COUNTY OF WAYNE)SS.				
Acknowledged before me in Wayne County, Michigan on June, 2015 by Joseph Lineman.						
Notary's Stamp	s Stamp Notary's Signature					
		"GRANTEE"				
		The City of Northville				
		By:				
		STATE OF MICHIGAN)SS. COUNTY OF WAYNE)SS.				
Acknowledged the	pefore me in Wayne County, Michigan on June of The City of Northville, a N	, 2015 by, Michigan municipal corporation, on behalf of the				
municipality.		6				
Notary's Stamp	Notary's Sig	gnature				
Property Addre	ess: 102 E. Main St.	Tax Identification No.:				
Instrument Drafted By: Lori M. Ward, 215 N. Main Street, Northville, MI 48167 When Recorded Return to: Lori M. Ward, 215 N. Main Street, Northville, MI 48167						
WHEN RECOLUE	u Meturii W. Lori ivi. w aru, 213 iv. iviani Sueet, iv	ordivine, wir 4010/				

EXHIBIT A

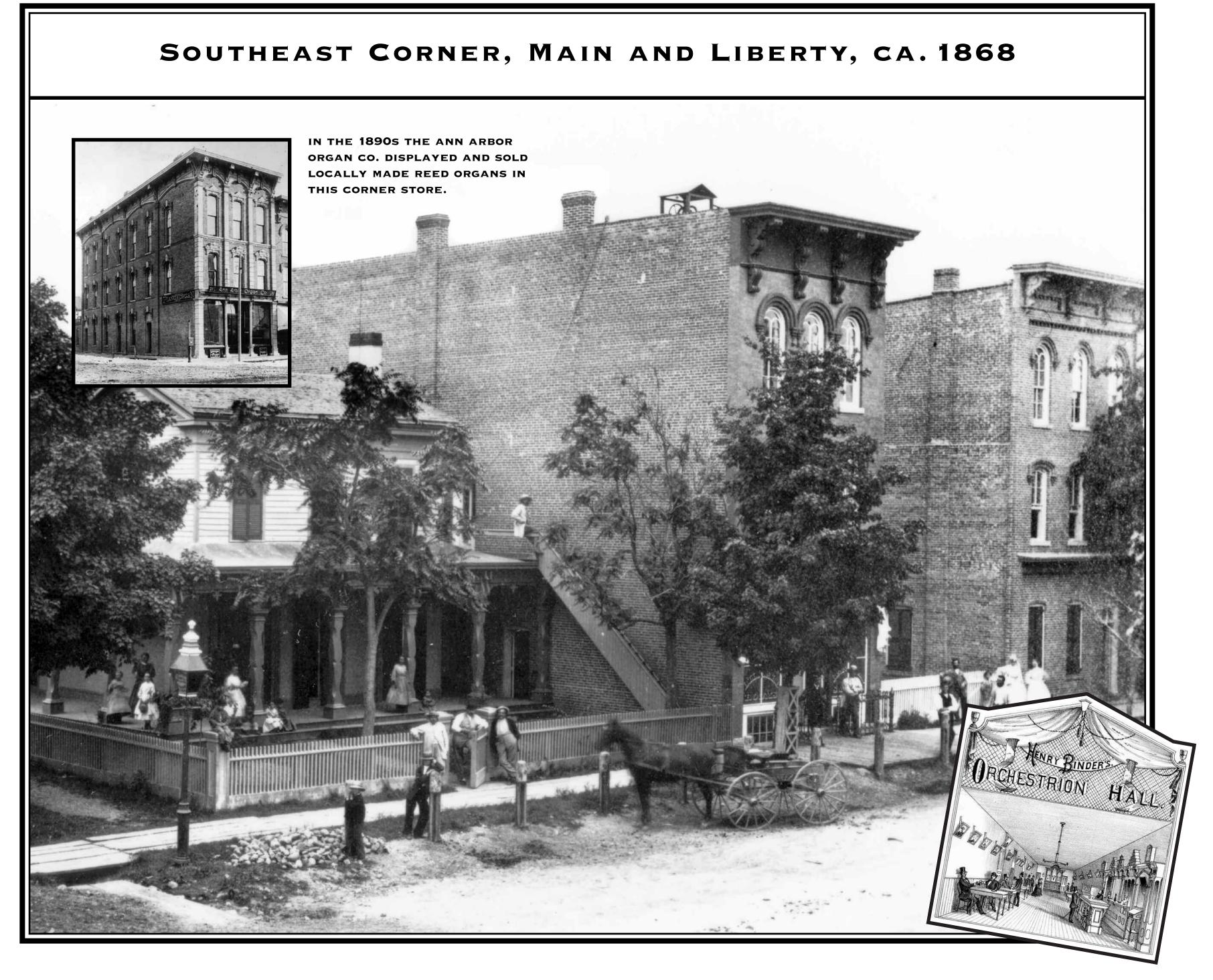
Legal Description

Property located in the City of Northville, Wayne County, Michigan, legally described as follows:

Lot 711, Assessor's Northville Plat No. 7, as recorded in Liber 66 of Plats, Page 47, Wayne County Records.

Tax Parcel ID No. 48-001-04-711-000.

Commonly known as 102 E. Main Street.



MAIN STREET SHOPPING EXPANDS

In 1871 tavern keeper and developer Henry Binder replaced the old house on this corner with an elaborate three-story brick building (inset above left). Plank sidewalks, hitching posts, dirt streets, and gas lamps were typical of the era. As downtown expanded southward, more Main Street

houses were replaced by commercial blocks. Binder and his family lived on the second floor of his new building, above his "billiard, lager, beer, and refreshment saloon." The hall on the third floor had an orchestrion, a large music box that played several instruments.



THE BAUMGARTNERS SOLD BAKED GOODS, GROCERIES, TOBACCO, FLOUR, AND FEED IN HENRY BINDER'S BUILDING AFTER 1877.
LIKE MANY STORES, THEY DELIVERED PURCHASES IN THEIR OWN WAGONS.
AFTER 1900 THE GERMAN-AMERICAN SAVINGS BANK REMODELED THE BUILDING, CHANGING THE CORNICE AND ADDING BAY WINDOWS ON THE SECOND FLOOR.

FROM 1916 TO 1990 THE HUTZEL SHOP, SHOWN AT RIGHT IN THE 1930S, SOLD ELEGANT LADIES' WEAR. CUSTOMERS SAT IN COMFORTABLE CHAIRS WHILE OUTFITS WERE BROUGHT OUT FOR SELECTION.



From: forrest tacquette

To: Lori Ward

Subject: Des Norbeille some

Subject: Re: Norhville games

Date: Tuesday, February 05, 2019 8:12:39 PM

Dear Lori,

I did not understand the level of quality expected - the proposal reflects the highest quality I am capable of at my lowest price. The style and craftsmanship would have been unique - more works of art - center pieces , reflecting the architecture and decor of down town Northville at spring time . If you know now, that the proposal will be rejected best not waist time, please send your request back to the Village Workshop for someone else to bid on. Forgive me.

Sincerely, Forrest

From: Lori Ward ward @ci.northville.mi.us
Sent: Tuesday, February 5, 2019 3:23 PM

To: forrest tacquette

Subject: RE: Norhville games

Thank you Forrest. I will need to take this proposal to my full board. When we had the original set done a few years ago, the price for all 4 was \$400, so I need to have a discussion with the board about the price. They meet later this month. Give me a few weeks, and I will get back to you. Thanks again! Lori

From: forrest tacquette [mailto:ft112863@hotmail.com]

Sent: Monday, February 04, 2019 5:54 PM **To:** Lori Ward lward@ci.northville.mi.us

Subject: Re: Norhville games

Dear Lori,

I have submitted a proposal for a "Girls Nigh Out" program to the Village Workshop, please see attachment. The reason to show you the proposal is because constructing these large games would be a perfect first project for my students. However it is not known as of yet, if I will get the job. If I am not chosen as instructor I will still honor this quote. Also I am happy to do any repairs on anything needing repair made by the Village Workshop or not.

Here are the premium game descriptions and price, a basic version of less quality can also be made a reduced price .

JENGA - \$425

60 pieces, blocks - 2" x 4" x 8" - Pine, precision machined square, edges rounded, 3 coat poly sealed and sanded and wax polished, natural wood color. Included is a pine storage box poly

sealed with button on canvas cover, dolly ready. Laminated instructions.
"CITY OF NORTHVILLE" stenciled along the 8" side of blocks. "JENGA" and "Down Town Development Authority" stenciled on box.

CORN HOLE - \$360

Two game boards with 12 bean bags (6 &6), of any colors you like. All pieces will be water proofed - yes, even the bean bags, will close and lock with caring handle. Laminated instructions. Machined, sanded, sealed and stenciled as above.

DOMINOES - \$380

30 pieces of pine 1" X 12" X 24". Embossed - recessed , dark stained symbols, natural wood color. Knots / defects removed - replaced with wood putty.

Machined, sanded, stenciled and water proof sealed. Laminated Instructions.

Pine storage box with buttoned canvas cover, made dolly ready.

CONNECT 4 - \$455

48" high X 44" wide total dimension. 30 pieces (10 each for game, 5 extra each for replacements) black and white Starboard (non toxic plastic - think plastic milk jug material). Board will be natural wood color with stained accents and embossed trim stenciled as above. Laminated instructions.

Wheels on one end - moving handle on the other for single person moving of game. As above I will repair the other connect 4 game when making this one.

Other games:

Yahtzee Dice - \$100 Tic Tac Toe - \$440

Best wishes, Forrest Tackett 248-613-7197

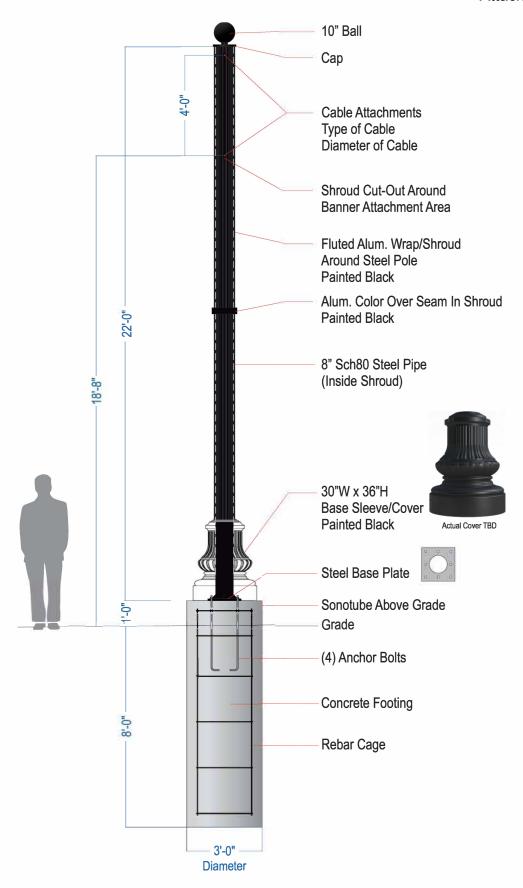
From: Lori Ward < lward@ci.northville.mi.us Sent: Tuesday, January 29, 2019 7:47 PM

To: <u>ft112863@hotmail.com</u> **Subject:** Norhville games Hi Forrest, thank you for your quick reply. Volunteers from the Village Workshop made the Downtown Development Authority several large games a couple of summers ago and they have been a big hit. They made Jenga, Connect 4, Cornhole and dominos. I would like to have another set made for Old Church Square which is up on Center and Dunlap streets. Could you provide me with an estimate for materials and labor? I am attaching a few photos. Thanks ,Lori Ward

Lori M. Ward, Director Northville Downtown Development Authority 215 W. Main Street Northville, MI 48167

Phone: 248.349.0345 Fax: 248.305.2834

www.downtownnorthville.com





A FULL SERVICE SIGN COMPANY

Filename: City Of Northville-Banner Pole GA 1-21-19 Scale: 1/4"=1'-0" GA 1-23-19

-

Signs By Crannie, Inc. 4145 Market Place Flint, MI, 48507- USA

Phone: (810)-487-0000 Fax: (810)-487-0711

www.signsbycrannie.com



Proposal Submitted To:

Lori Ward Northville Downtown Development Authority 215 West Main St Northville, MI 48167- USA Phone: (248) 349-0345 Fax:

E-mail: loriwarddda@comcast.net

Job Name DDA/Banner poles

Job Name and Location

Northville Downtown Development
Authority
215 West Main St
Northville, MI 48167- USA

Taxable

SalesTax

Freight

Permits.

OrderTotal

Deposit Req 50%

NonTaxable

\$24,164.47

\$7,984.00

\$1,449.87

\$33,598.34

\$16,799.17

\$0.00

\$0.00

	Proposal No	Proposal Date	Payment Terms	Cont	tact	Page
	003387	1/21/2019	Bal upon Comp.	Bre	ett	Page 1 of 1
Quantity	Product - Description				Unit Price	Extended Price
1	2 sets over the road banner poles				\$21,474.80	\$21,474.80
1	Installation of quoted signage				\$7,264.00	\$7,264.00
1	Sign & pole similar to those constructed in 2015			\$2,689.67	\$2,689.67	
1	Remove existing da	maged sign & install new.			\$720.00	\$720.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER.

PRICES DO NOT INCLUDE PERMIT FEES OR PRIMARY ELECTRICAL TO SIGNS.

PRICE QUOTATION GOOD FOR 30 DAYS.

The client is responsible for supplying production ready, vectorized artwork of logos and custom letter styles in an eps or ai format.

TERMS - 50% DEPOSIT DOWN, BALANCE DUE AT TIME OF INSTALLATION.

WARRANTY - one year all parts and labor barring vandalism or acts of God.

Prices quoted are minimum for the work described and do not include; stamped engineering drawings, site plans, ZBA, or Planning Commission meetings nor any verbal agreements expressed or implied. There may be additional charges for delays caused by client, the client's contractors or agents. Unusual digging conditions (ie; water, ledge, gravel, debris, etc.) or unseen obstructions in or behind wall will be billed for in additional to the above quoted costs at sub-contractor cost plus 15%. Interest, in the amount of 1.5% per month will be applied to accounts that are delinquent by more than 30 days. Client agrees to pay collection agency fees, reasonable and customary attorney fees and court costs that may be incurred for non-payment. The above-described signage shall remain the property of Signs by Crannie, Inc. until paid for in full. Signs by Crannie, Inc. reserves the right to remove the above described signage from the premises after 90 days from the date of installation for non-payment. The purchaser agrees to hold Signs by Crannie, Inc. harmless for any and all liabilities involving the removal of signage, whatsoever.

SALESPERSON: _	DATE:	
ACCEPTED BY: _		
SIGNATURE:	DATE:	

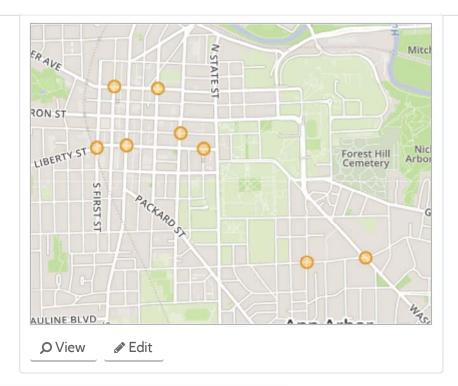
For: Northville Downtown Development Authority



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In





partnership
with Ann Arbor
Downtown
Development
Authority (AADDA)
and the Ann
Arbor Public Art



Commission (AAPAC) <u>The Arts Alliance</u> managing **PowerArt!**, a project to install energetic, vinyl printed art replicas on a total of 42 traffic boxes in downtown Ann Arbor.

Since the artwork is installed as a printed vinyl wrap, any high resolution imagery that meets the size and shape specifications, may be submitted. Artists may submit a new artwork in response to the call for work or a previously completed artwork, a partial or modified image of already-created work or a detail of an originally large painting, photograph or image of three-dimensional artwork.

Who is eligible to submit work?

Individuals, organizations (schools, community groups) and businesses residing or working in Washtenaw County are welcome to submit artwork. Applicants may submit multiple entries. Artists submissions are made via the Western States Arts Federation (WESTAF) CaFE system. CaFE is WESTAF's solution to the growing need of organizations that needed an online application and jury review system specifically for public art.

PowerArt! Timeline

- 10-02-2013 The Ann Arbor Downtown Development
 Authority board
 <u>authorizes a \$20,500 grant</u> to the Arts
 Alliance to implement a pilot project that would wrap 14
 traffic signal electrical boxes in downtown Ann Arbor with
 vinyl that's imprinted with artwork.

Beautifying Ann Arbor with PowerArt!

The traffic signal boxes present a great opportunity to serve as urban canvases. When unused, the gray metal is often dirty or covered in graffiti and flyers. Yet from any angle – even above – this untapped space can add another facet of dynamic style, culture and allure to the streets of Ann Arbor. The goal is to transform the 42 traffic boxes around downtown Ann Arbor from spaces used for flyers or graffiti into beautiful canvases displaying artwork reproductions by local artists.

Case study: Boise, ID

Karen Bubb, public arts manager at Boise City Department of Arts and History manages the Boise City Traffic Box and Transit Shelter Art project. She reported that by beautifying the traffic boxes In Boise, the city enlivened the social and physical environment on the streets. The community accepted the project: "people just love them." Bubb went on to say that the project has revealed a younger demographic that is interested in public art.

According to Boise City Police Department monitoring, after installation there was a significant decrease in graffiti, even on boxes that were not wrapped in art.

Types of artwork

Since the artwork is installed as a printed vinyl wrap, any high resolution imagery that meets the size and shape specifications, may be submitted. Artists may submit a new artwork in response to the call for work or a previously completed artwork, a partial or modified image of already-created work or a detail of an originally large painting, photograph or image of three-dimensional artwork.

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Committed to paying artists

The Arts Alliance is committed to compensating artists fairly and, fortunately, it's PowerArt! partners agree. Artists are paid \$1,450 for each selected and installed artwork.

Committed to high standards and including the public in selecting artworks.

The Arts Alliance stands firm on its intention to include the community in public art and design projects including jurying and selection of artworks.

For each PowerArt! phase, The Arts Alliance seeks applicants to serve on the PowerArt! jury with representatives from its project partners. A jury of residents representing a cross-section of the community is seated from the applicant pool based upon their expertise, experience and knowledge of art, public art and design as well as their interest and involvement in the community. The juries are intended to represent a cross-section of the community who can contribute a spectrum of diverse opinions. The jurors are charged with selecting works for installation as well as selecting works to put out for public vote. The public then votes on their favorite, selecting the final artworks for installation.

The PILOT Project Phase report

In the pilot phase (aka. Phase 1) eight traffic boxes were wrapped with local artists' work. The call for art, publicized through local networks, was open to artists living or working in Washtenaw County, MI. The call elicited 41 submissions. Five jurors were selected for the jury for the PowerArt! pilot phase. The jury was charged with selecting ten finalists, of which the top six were guaranteed installation. The final four works were put to popular vote and the two with the highest number of votes were selected for the pilot phase.

The two-week public voting period was publicized and included an online and in-person option. More than 400 members of the public voted and selected the final two works for installation.

Once selections were made, letters of agreements were prepared and signed by the selected artists. The eight installations sites were chosen in consultation with Ann Arbor's downtown merchant associations: State Street Area Association, Main Street Area Association, Kerrytown District Association and the South University Area Association. The power boxes were prepared for installation by removing fliers, tape, stickers etc. and DIPPER Level Graphics began installation on May 19, 2015.



Enchanted Forest by ☑ Laila Kujala



Power Box Horses by

☑ K.A. Letts

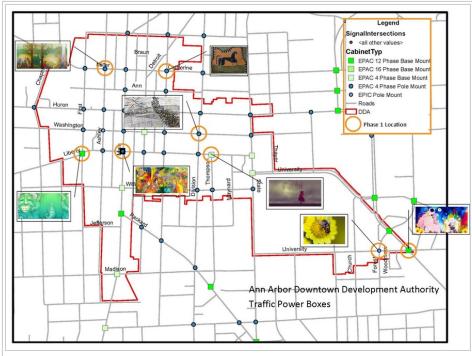


Selfie Monster by \square David Zinn



Traffic Light 1 by

☑ Thomas Rosenbaum



A map showing the location of these installations and the locations of the boxes for future installations.